

Fatimah Elizabeth Cates Fees Policy

Academic Year 2014/2015

السلام عليكم

Admission & Book Fee: £25 per child



Admin Fee includes the following:

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| (1) Safar Islamic Studies Text Book | (5) Safar Tajwīd Book |
| (2) Safar H/W Workbook & A writing book | [For Qur'an & Juz' 'Amma students only] |
| (3) Safar Qa'idah or 'Juz' 'Amma | (6) FEC Academy Student Diary |
| (4) Safar Memorisation book 1 | (7) FEC Academy Student Bag |

Payment: All payments must be made in advance and in **cash**. We currently **do not** accept card payments.

Annual Fees: We calculate fees annually (based on **46 weeks of Lessons**) and not on a weekly or monthly basis. Fees payment will be divided into MONTHLY or TERMLY, with Termly being the most preferred Fees Plan but you may choose the monthly or termly plan. We expect each instalment to be paid by the dates given below to avoid valuable time being spent on endeavours other than the learning and progress of your child:

For this year only, the Termly Fees Plan is slightly different due to the opening of the Academy in the month of December. For an idea of regular Annual Fees please **see page 2**.

MONTHLY FEES PAYMENT PLAN

Number of Children	Admin & Books Fee	Monthly	DISCOUNTED RATE If Fees paid <u>on or before</u> Deadline	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
One ♀	£25 each child	£50	£45	Sunday 7 December 2014	Sunday 4 JANUARY 2015	Sunday 1 FEBRUARY 2015	Sunday 1 MARCH 2015	Sunday 5 APRIL 2015	Sunday 3 MAY 2015	Sunday 7 JUNE 2015	Sunday 5 JULY 2015	Sunday 2 AUGUST 2015
Two ♀ ♀	£25 each child	£100	£90									
Three ♀ ♀ ♀	£25 each child	£135	£130									
Four or more ♀ ♀ ♀ ♀ +	£25 each child	£40 each child	£40 each child									

TERMLY FEES PAYMENT PLAN

Number of Children	Admin & Books Fee	Annual Fee*	DISCOUNTED RATE If Fees paid for the Year	Term 1 2014	Term 2 2015	Discount if paid <u>on or before</u> Deadline	Term 1 and 2	Term 3 2015	Discount if paid <u>on or before</u> Deadline
One ♀	£25 each child	£540	£486	£35.40	£180	£175	£210	£180	£175
Two ♀ ♀	£25 each child	£1080	£972	£70.80	£360	£355	£425	£360	£355
Three ♀ ♀ ♀	£25 each child	£1540	£1386	£100	£510	£505	£605	£510	£505
Four or more ♀ ♀ ♀ ♀ +	£25 each child	£470	£470	-	-	-	-	-	-

Payment Due Dates For TERMLY FEE PLAN

The full balance for **Term 1** and **Term 2** must be cleared by: **Sunday 07th December 2014**
The full balance for **Term 3** must be cleared by: **Sunday 3rd May 2015**

Important notice:

All instalments must be paid in advance. Please do not put us through the inconvenience of fee chasing. We request all parents to be prompt with the fee instalments. If payments are not received within the dates set, it will result in the refusal of instalments and the individual will have to pay the full amount upfront. We have tried our best to fix a reasonable figure and promise to use the fees to try to provide the best education and resources we can for your child. When compared to the amount one pays for worldly learning (National Curriculum tuition and driving lessons), the amount is very small.

There is NO refund if your child is absent from the Academy.

The Regular TERMLY Fees Payment Plan

Number of Children	Admin & Books Fee	Annual Fee	DISCOUNTED RATE If Fees paid for the Year	Term 1 2014	Discount if paid on or before Deadline	Term 2 2015	Discount if paid on or before Deadline	Term 3 2015	Discount if paid on or before Deadline
One ♀	£25 each child	£540	£486	£180	£175	£180	£175	£180	£175
Two ♀ ♀	£25 each child	£1080	£972	£360	£355	£360	£355	£360	£355
Three ♀ ♀ ♀	£25 each child	£1540	£1386	£510	£505	£510	£505	£510	£505
Four or more ♀ ♀ ♀ ♀ +	£25 each child	£470	-	-	-	-	-	-	-

Dear parents and guardians if there is any other way we can help you with or if you have any further questions regarding the Fees Payment please do not hesitate to contact us.

Warmest regards,



Hamid Mahmood

Head Teacher

Al-'Ālimiyyah
MA, PGCE, BA (Hons)



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